



BUTLER COUNTY VETERANS SERVICE COMMISSION

315 High Street, 1st Floor
Hamilton, OH 45011-6068

vsc@butlercountyohio.org
www.bcvets.org

(513) 887-3600
Fax (513) 887-3519

BUTLER COUNTY VETERANS SERVICE COMMISSION MEETING

1. Roll call conducted indicated the following members of the Butler County Veterans Service Commission Board of Commissioners were present for this regular meeting on December 10, 2020:

Commissioner Chuck Weber, Member-at-Large
Commissioner Tom Jeffers, American Legion Representative
Commissioner Bruce Jones, AMVETS Representative
Commissioner Dave Reed, DAV Representative

Office Staff Present: Executive Director/CVSO, Mike Farmer
Chief Service Officer, Matt Jones
Administrative Assistant, Loren McKenzie

2. The meeting of the Butler County Veterans Service Commission-Board of Commissioners was called to order by Commissioner Jones, with all standing for the Pledge of Allegiance.
3. A motion was made by Commissioner Weber, and seconded by Commissioner Jeffers, and passing unanimously to approve the agenda, for this Butler County Veterans Service Commission Board of Commissioners December 9, 2020 regular meeting.
4. Reading Open Meeting and Right to Speak at Meeting guidelines were completed.
5. **Meeting minutes approval:**
 - a) November 18, 2020 minutes. Motion made by Commissioner Weber, and seconded by Commissioner Reed, to approve the minutes. Draft copies of these minutes were sent to Commissioners for review prior to this meeting.

VOTE: To approve regular mtg. min				
TJ	BJ	DR	DS	CW
Y	Y	Y	X	Y
MOTION CARRIES				

6. **Bill payment and operational expenses approvals:**
 - a) Invoices paid November 10, 2020 – December 3, 2020. Motion to approve made by Commissioner Reed, and seconded by Commissioner Weber.

BCVSC December 10, 2020 MEETING MINUTES CONTINUED:

VOTE: To approve listed expenses.				
TJ	BJ	DR	DS	CW
Y	Y	Y	X	Y
MOTION CARRIES				

7. Correspondence/Communications shared with Commissioners (No action needed):

- a) Mr. Ramsey’s email
- b) Holiday card from Hospice
- c) Flowers recived by Executive Director from Cumulus

8. Office Outreach and Training Items

- a) November 2020 Statistical Report was shared for discussion
- b) Outreach calendar
 - 1) December outreach calendar
- c) Discussed types of events
- d) Discussed van usage
- e) Digital videos feedback from Cumulus

9. Old Business:

- a) N/A

10. New Business:

- a) Approve cell phone allotment. A motion was made by Commissioner Weber, and seconded by Commissioner Reed to approve cell phone allotment.

VOTE: To approve cell phone allotment				
TJ	BJ	DR	DS	CW
Y	Y	Y	X	Y
MOTION CARRIES				

- b) Approve department guidelines. A motion was made by Commissioner Jeffers, and seconded by Commissioner Reed to approve department guidelines.

VOTE: To approve guidelines				
TJ	BJ	DR	DS	CW
Y	Y	Y	X	Y
MOTION CARRIES				

- c) Approve 2021 veteran assistance amounts. A motion was made by Commissioner Weber, and seconded by Commissioner Jones to approve 2021 veteran assistance amounts.

VOTE: To approve 2021 veteran assistance amounts				
TJ	BJ	DR	DS	CW
Y	Y	Y	X	Y
MOTION CARRIES				

- d) Approve 2021 Commissioner meeting dates. A motion was made by Commissioner Weber, and seconded by Commissioner Jones to approve 2021 Commissioner meeting dates.

BCVSC December 10, 2020 MEETING MINUTES CONTINUED:

VOTE: To approve 2021 Commissioner meeting dates				
TJ	BJ	DR	DS	CW
Y	Y	Y	X	Y
MOTION CARRIES				

11. **Guests:** None

12. A motion was made by Commissioner Weber, and seconded by Commissioner Reed to go into closed executive session to discuss Financial Applications adjudicated in November 2020, 1 appeal for financial assistance, promotion/job title change c/o Matt Jones, and end of year evaluations.

VOTE: To go into closed session				
TJ	BJ	DR	DS	CW
Y	Y	Y	X	Y
MOTION CARRIES				

Discussion on Financial Applications adjudicated during November 2020, 1 appeal for financial assistance, promotion/job title change c/o Matt Jones, and end of year evaluations.

At this time the BCVSC-BOC exited from Executive Session to vote on all items discussed as needed.

13. Veteran case votes on items from Executive Session

a) **Accept applications as adjudicated in November 2020.** A motion was made by Commissioner Jeffers, and seconded by Commissioner Jones to accept applications from November 1-30, 2020 as adjudicated by Executive Director. (Exhibit 1)

VOTE: To accept				
TJ	BJ	DR	DS	CW
Y	Y	Y	X	Y
MOTION CARRIES				

b) **Appeal to assist c/o veteran Uli.** A motion was made by Commissioner Jeffers, and seconded by Commissioner Weber to deny appeal for 5th month of assistance c/o veteran Uli.

VOTE: To deny				
TJ	BJ	DR	DS	CW
Y	Y	Y	X	Y
MOTION CARRIES				

c) **Vote on promotion/job title change c/o Matt Jones.** A motion was made by Commissioner Jones, and seconded by Commissioner Weber to promote/job title change Matt Jones to Assistant Executive Director/CVSO effective 01/01/2021.

VOTE: To promote/job title change				
TJ	BJ	DR	DS	CW
Y	Y	Y	X	Y
MOTION CARRIES				

BCVSC December 10, 2020 MEETING MINUTES CONTINUED:

- d) **Vote on annual evaluations.** A motion was made by Commissioner Reed, and seconded by Commissioner Weber to approve annual evaluations, pay raises, and lump sums as written.

VOTE: To approve				
TJ	BJ	DR	DS	CW
Y	Y	Y	X	Y
MOTION CARRIES				

14. **Office Operations:**

- a) None

15. **Statements, comments and/or discussion by:**


- a) Executive Director: Sending plaque to guest speaker from Veteran’s Day Ceremony.
- b) Commissioners: Thank you Mr. Smith for your time as a Commissioner.

16. The date and time of the next regular meeting is posted as:

Date: **Wednesday, January 20, 2021**
Time: **09:30 AM.**
Place: **VSC Hamilton Conference Room/WebEx**

- 17. A motion was made by Commissioner Weber, seconded by Commissioner Smith and passing with unanimous votes to adjourn the meeting.

The undersigned acknowledge the correctness of these minutes and submit them as the official record:



Chuck Weber, President



Tom Jeffers, Secretary

Butler County Veterans Service Commission

BCVSC December 10, 2020 MEETING MINUTES CONTINUED:

BCVSC December 8, 2020 MEETING MINUTES CONTINUED:

Veteran Name	Dependent	Occupation/re lationship	City	Zip	Adjudicati on	Amount	July Meeting
Bailey, David M.	Phyllis	Widow	Middletown	45042	Initial	\$ 644.92	5 for-0 against
Bradford Jr., Brad		Disabled	Hamilton	45013	Initial	\$ 405.00	5 for-0 against
Brown Jr., Daniel R		Unemployed	Hamilton	45015	Initial	\$ 457.50	5 for-0 against
Brown, Clifford W.		Retired	Hamilton	45013	Initial	\$ 526.93	5 for-0 against
Cain, Ronald D.		Truck Driver	Hamilton	45013	Initial	\$1,307.09	5 for-0 against
Chenault Jr., Charles		Disabled	Middletown	45044	Initial	\$ 660.60	5 for-0 against
Cook, Mark S.		Unemployed	Hamilton	45013	Initial	\$ 455.00	5 for-0 against
Cook, Warren C.		Disabled	Hamilton	45015	Initial	\$2,499.93	5 for-0 against
Davish Jr., Gary L.		Unemployed	Hamilton	45011	Initial	\$1,987.67	5 for-0 against
Farthing, Clark A.		Driver	Hamilton	45013	Initial	\$1,927.44	5 for-0 against
Frederick, Matthew D.		Unemployed	Hamilton	45013	Initial	\$ 687.30	5 for-0 against
Hampton, Angela M.		Unemployed	Hamilton	45011	Initial	\$1,549.39	5 for-0 against
Hilton, Jerry M.	Maria	Widow	Hamilton	45013	Initial	\$1,510.00	5 for-0 against
Hudson, Richard T.	Luann	Widow	Hamilton	45013	Initial	\$1,229.80	5 for-0 against
Jones, Anthony D.		Disabled	Hamilton	45011	Initial	\$ 847.79	5 for-0 against
Kovac, Eric L.	Audrey	Widow	Hamilton	45013	Initial	\$2,418.80	5 for-0 against
Lathey, Michael L.		Disabled	Hamilton	45011	Initial	\$ 570.00	5 for-0 against
Mayer, Vickie L.		Unemployed	Hamilton	45011	Appeal Approved	\$2,280.18	5 for-0 against

McGuire, Teresa		Unemployed	Hamilton	45013	Initial	\$1,243.20	5 for-0 against
McHugh, Sean P.		Door Dash	Hamilton	45013	Initial	\$1,860.00	5 for-0 against
Moss, Kevin L.		Disabled	Fairfield	45014	Initial	\$ 405.00	5 for-0 against
Newman, Brad C.		Unemployed	Hamilton	45015	Initial	\$2,293.30	5 for-0 against
Nichols Jr., Ryamond	Deborah	Widow	Hamilton	45011	Initial	\$ 405.00	5 for-0 against
Noes, Donald L.	Linda	Widow	Hamilton	45013	Initial	\$ 430.00	5 for-0 against
Regner, Donald R.		Maintenance	Hamilton	45013	Initial	\$2,235.54	5 for-0 against
Steele, Terry L.		Driver	Hamilton	45011	Initial	\$ 848.33	5 for-0 against
Strimpfel Sr., Shawn M.		Field Engineer	Middletown	45044	Initial	\$1,200.15	5 for-0 against
Strother, Rebecca N.		Unemployed	Hamilton	45013	Initial	\$1,598.77	5 for-0 against
Tarrant, Steven D.		Unemployed	Hamilton	45015	Initial	\$2,473.26	5 for-0 against
Thomas Sr., Frederick D.	Jean	Widow	Hamilton	45011	Initial	\$ 405.00	5 for-0 against
Wiesman, Gabriel N.		Disabled	West Chester	45069	Initial	\$1,000.00	5 for-0 against
Burton, Joshua F.		Unemployed	Hamilton	45013	Incomplete	\$ -	5 for-0 against
Price, Jason C.		Unemployed	Hamilton	45011	Incomplete	\$ -	5 for-0 against
Rumley Jr., Estel E.		Disabled	Hamilton	45015	Incomplete	\$ -	5 for-0 against
Rivarde Jr., Farrell J.		Unemployed	Monroe	45050	Denied	\$ -	5 for-0 against
Blevins, James H.	Connie	Spouse	Hamilton	45013	Appeal Denied	\$ -	0 for-5 against