



BUTLER COUNTY VETERANS SERVICE COMMISSION

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BUTLER COUNTY VETERANS SERVICE COMMISSION MEETING

1. Roll call conducted indicated the following members of the Butler County Veterans Service Commission Board of Commissioners were present for this regular meeting on June 22, 2022:

Commissioner Bruce Jones, AMVETS Representative
Commissioner Dave Reed, DAV Representative
Commissioner Tom Jeffers, American Legion Representative
Commissioner Chuck Weber, At-Large Representative

Office Staff Present: Executive Director/CVSO, Mike Farmer
Administrative Assistant to Exec. Staff, Lisa Meece

2. The meeting of the Butler County Veterans Service Commission-Board of Commissioners was called to order by Commissioner Jones, with all standing for the Pledge of Allegiance.
3. A motion was made by Commissioner Reed, and seconded by Commissioner Jeffers, and passing unanimously to approve the agenda, for this Butler County Veterans Service Commission Board of Commissioners June 22, 2022 regular meeting.
4. Reading Open Meeting and Right to Speak at Meeting guidelines were waived.
5. **Meeting minutes approval:**
 - a) May 18, 2022 minutes. Motion made by Commissioner Jeffers, and seconded by Commissioner Weber, to approve the regular meeting minutes. Draft copies of these minutes were sent to Commissioners for review prior to this meeting.

VOTE: To approve				
JE	CW	TJ	DR	BJ
NP	Y	Y	Y	Y
MOTION CARRIES				

6. **Bill payment and operational expenses approvals:**
 a) Invoices paid May 1, 2022 – May 31, 2022. Motion to approve made by Commissioner Weber, and seconded by Commissioner Reed.

VOTE: to approve				
JE	CW	TJ	DR	BJ
NP	Y	Y	Y	Y
MOTION CARRIES				

7. **Correspondence/Communications shared with Commissioners:**
(No action needed)
 a) Thank you of Matt Jones and staff from Mr. Howell and family

8. **Office Outreach and Training Items** *(No action needed):*
 a) May 2022 Statistical Report was shared for discussion
 b) June/July Outreach Calendar

9. **Old Business:**
 a) None

10. **New Business:**
 a) 2021 Annual Report. A motion was made by Commissioner Weber, and seconded by Commissioner Jeffers to approve the 2021 Annual Report.

VOTE: to approve				
JE	CW	TJ	DR	BJ
NP	Y	Y	Y	Y
MOTION CARRIES				

11. **Guests:** None

12. A motion was made by Commissioner Jones, and seconded by Commissioner Reed, to go into closed executive session to discuss financial applications for May 2022, and to consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the public employee, official licensee or regulated individual requests a public hearing.

VOTE: To go into closed session				
JE	CW	TJ	DR	BJ
NP	Y	Y	Y	Y
MOTION CARRIES				

Discussion on Financial Applications adjudicated during May 2022, and the hiring of an employee.

At this time the BCVSC-BOC exited from Executive Session to vote on all items discussed as needed.

13. Veteran case votes on items from Executive Session
- a) **Accept Applications as Adjudicated in May 2022.** A motion was made by Commissioner Jeffers, and seconded by Commissioner Reed to accept the applications from May 1-31, 2022 as adjudicated by Executive Director. (Exhibit 1)

VOTE: To accept				
JE	CW	TJ	DR	BJ
NP	Y	Y	Y	Y
MOTION CARRIES				

- b) **Vote on Acceptance of hiring an employee.** A motion was made by Commissioner Weber and seconded by Commissioner Jeffers to accept the Hiring of Daniel Schofield.

VOTE: To accept				
JE	CW	TJ	DR	BJ
NP	Y	Y	Y	Y
MOTION CARRIES				

14. **Office Operations:**

- a) **Vote on approval of OSACVSC Summer Convention.** A motion was made by Commissioner Jeffers and seconded by Commissioner Weber to approve 6 to attend the OSACVSC Summer Convention July 22-24, 2022, NTE \$3145.00.

VOTE: To approve				
JE	CW	TJ	DR	BJ
NP	Y	Y	Y	Y
MOTION CARRIES				

- b) **Vote on approval of Summer Quarterly Training.** A motion was made by Commissioner Reed and seconded by Commissioner Jeffers to approve 5 staff to take part in the Service Officer Summer Quarterly Training July 22, 2022, NTE \$553.45.

VOTE: To approve				
JE	CW	TJ	DR	BJ
NP	Y	Y	Y	Y
MOTION CARRIES				

15. **Statements, Comments and/or Discussion by:**

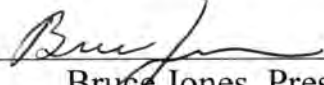
- a) Executive Director: Mentioned that with the passing of the PACT Act there is a possible 95% projected increase in the demand for our Service Officers and that the Commission is working towards being fully staffed.
- b) Commissioners: Commissioners Reed and Jones thanked staff for their hard work and dedication to helping our Veterans. Commissioner Weber clarified the Annual Report will be dispersed electronically- hard copies available by request.

16. The date and time of the next regular meeting is posted as:

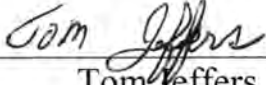
Date: **Wednesday, July 20, 2022**
Time: **09:30 A.M.**
Place: **VSC Hamilton Conference Room**

17. A motion was made by Commissioner Weber seconded by Commissioner Jeffers and passing with unanimous votes to adjourn the meeting.

The undersigned acknowledge the correctness of these minutes and submit them as the official record:



Bruce Jones, President



Tom Jeffers, Secretary

Butler County Veterans Service Commission



**BUTLER COUNTY
VETERANS SERVICE COMMISSION**

Monthly Meeting Minutes

Application Period

5/1/2022 to 5/31/2022

<u>Veteran Full Name</u>	<u>Dependant Applicant Name</u>	<u>Occupation - Relationship</u>	<u>City</u>	<u>Zip</u>	<u>Adjudication</u>	<u>Approved Aid</u>	<u>Meeting</u>
BERRY, BRIAN		DISABLED	MIDDLETOWN	45042	Appeal / Denied	\$0.00	5 for - 0 against
BALLINGER, MICHAEL	BALLINGER, REBECCA		HAMILTON	45011	Initial Application - Approved	\$1,063.00	5 for - 0 against
BEUERLEIN, EUGENE		DISABLED	HAMILTON	45011	Initial Application - Approved	\$560.00	5 for - 0 against
BUEHLER, CRISTIN		RESTAURANT MANAGER	HAMILTON	45011	Initial Application - Approved	\$2,495.00	5 for - 0 against
BURNS, DALLAS		DRIVER	MIDDLETOWN	45044	Initial Application - Approved	\$1,257.53	5 for - 0 against
CAREY, JEREL		WAREHOUSE PACKER	MIDDLETOWN	45044	Initial Application - Approved	\$2,499.80	5 for - 0 against
CUNAGIN, GENE		RETIRED	HAMILTON	45011	Initial Application - Approved	\$548.00	5 for - 0 against
ENGLISH, ROBERT	ENGLISH, PAULETTE	WIDOW	MONROE	45050	Initial Application - Approved	\$557.98	5 for - 0 against
FARLEY, BOBBY		DISABLED	HAMILTON	45011	Initial Application - Approved	\$610.00	5 for - 0 against
FELTNER, HUBERT		DISABLED	HAMILTON	45011	Initial Application - Approved	\$418.00	5 for - 0 against
GREEN, ROBERT		DISABLED	HAMILTON	45013	Initial Application - Approved	\$923.54	5 for - 0 against
MAZION, OTIS	MAZION, JANICE	WIDOW	FAIRFIELD	45014	Initial Application - Approved	\$845.00	5 for - 0 against
MORTON, DOUGLAS		DISABLED	MIDDLETOWN	45044	Initial Application - Approved	\$1,536.46	5 for - 0 against
MOSS, KEVIN		DISABLED	FAIRFIELD	45014	Initial Application - Approved	\$1,711.68	5 for - 0 against
RICE III, CHARLES		CARPENTER	FAIRFIELD	45014	Initial Application - Approved	\$455.00	5 for - 0 against
ROBINSON, CHARLES		SELF EMPLOYED	HAMILTON	45013	Initial Application - Approved	\$1,469.47	5 for - 0 against
SCOGGINS, DAVID	SCOGGINS, FAYE		HAMILTON	45011	Initial Application - Approved	\$2,363.13	5 for - 0 against
SPARKS, TIMOTHY		UNEMPLOYED	FAIRFIELD TWP	45011	Initial Application - Approved	\$2,221.64	5 for - 0 against
TAYLOR, DAVID		DISABLED	HAMILTON	45013	Initial Application - Approved	\$504.95	5 for - 0 against
THOMPSON, DALE		SALES	HAMILTON	45011	Initial Application - Approved	\$2,276.86	5 for - 0 against
TRETT, BRIAN		FORKLIFT DRIVER	MIDDLETOWN	45044	Initial Application - Approved	\$205.00	5 for - 0 against



**BUTLER COUNTY
VETERANS SERVICE COMMISSION**

**Monthly Meeting Minutes
Application Period
5/1/2022 to 5/31/2022**

<u>Veteran Full Name</u>	<u>Dependant Applicant Name</u>	<u>Occupation - Relationship</u>	<u>City</u>	<u>Zip</u>	<u>Adjudication</u>	<u>Approved Aid</u>	<u>Meeting</u>
WALLACE, JOSEPH		RETIRED	HAMILTON	45015	Initial Application - Approved	\$405.00	5 for - 0 against
WARDLOW, TODD		FACTORY WORKER	MIDDLETOWN	45044	Initial Application - Approved	\$951.53	5 for - 0 against
GABBARD, RICHARD	GABBARD MAIDEN: BARNES, LAURA	SPOUSE	HAMILTON	45013	Initial Application - Denied	\$0.00	5 for - 0 against
HOGLE II, RICHARD	HOGLE, JAMIE	SPOUSE	FAIRFIELD TWP	45011	Initial Application - Denied	\$0.00	5 for - 0 against
RIDLEY JR, GARY		DISABLED	HAMILTON	45011	Initial Application - Denied	\$0.00	5 for - 0 against
PENNINGTON JR, JAMES		PAINTER/DRYWALL	MIDDLETOWN	45044	Initial Application - Incomplete	\$0.00	5 for - 0 against
SAUCEDO, GRACIANO		UNEMPLOYED	MIDDLETOWN	45042	Initial Application - Incomplete	\$0.00	5 for - 0 against
STEPP, CLARENCE	STEPP, BONNIE		LIBERTY TOWNSHIP	45011	Second Review - Approved	\$1,530.00	5 for - 0 against