

## Tentative Agenda for the March 17, 2021

### BUTLER COUNTY VETERANS SERVICE COMMISSION REGULAR MEETING

- 1) Roll call of members present: Tom Jeffers, Member  
Bruce Jones, Member  
David Reed, Member  
James Eriksen Jr., Member  
Chuck Weber, Member  
  
Staff in Attendance: Mike Farmer, Executive Director/CVSO  
Matt Jones, Assistant Executive Director/CVSO  
Loren McKenzie, Administrative Assistant
- 2) Call meeting to order.
- 3) Approval of this *AGENDA* for **March 17, 2021** BCVSC-Board of Commissioners' regular meeting.
- 4) READ TO GUESTS if ***NOT*** waived by guests or no guests present. **(Laminated Script)**
  - a) The Open Meeting Act (The Sunshine Law)
  - b) NOTICE: Guest(s) Attending Butler County Veterans' Service Commission-Board of Commissioner's Meeting(s).
- 5) Approval of prior meeting minutes:
  - a) Minutes of the February 17, 2021 regular meeting approval.
- 6) Approval of BCVSC Expenses:
  - a) Billings approved for invoices paid 02/13/2021 – 03/10/2021
  - b) Then and Now billing approval for VetraSpec invoice
- 7) Correspondence/Communication
  - a) Nancy Biondo thank you card
  - b) Veteran Spaulding thank you to Anita Lewis
  - c) Veteran Revis thank you to Matt Jones
  - d) Thank you from Family of Robert Russell
  - e) Widow Nancy Biondo thank you to Mike Farmer
  - f) Widow Ima Jean Carter thank you to Casey James
- 8) Office Outreach Programs, Staff Training Items, and Advertising Items
  - a) Statistical Reports February 2021
  - b) Outreach Calendar
    - 1) March Outreach Calendar
- 9) Old Business:
  - a) None
- 10) New Business:
  - a) Vote on Kroger Voucher expiration use from 90 days to 30 days
- 11) Guest Statements and Comments: Guest(s) will be permitted three (3) minutes each to make statements, comments, and/or suggestions to the Commissioners.
  - a) Dr. Venita Thomas

- b) George Bryans
- 12) Closed Executive Session to discuss Financial Applications adjudicated
  - a) Review of cases adjudicated February 2021
- 13) Butler County Veterans Service Commission case votes on Executive Session item
  - a) Approve Applications as adjudicated February 2021
- 14) Office Operations
  - a) Vote on Mid Probation Evaluation for Lisa Meece
  - b) Approve Eric Cotten Resignation
- 15) Statements, Suggestions, Comments
  - a) Executive Director:
  - b) Commissioners:
- 16) Next meeting:
  - Date: April 21, 2021
  - Time: **9:30 AM**
  - Place: VSC Hamilton Conference Room.
- 17) Meeting adjourned.